



Business & Technical Training College

“Put your FUTURE in GOOD Hands”

BTT will work with every student to develop their skills, to make them job ready. BTT classes are small therefore you will receive more personalized attention from the instructor.

Accpac General Ledger Course

Students will learn to setup the General Ledger of Accpac accounting system. They will learn how to set up the General Ledger that meets the specific needs of their organization, establish a multi-segmented chart of accounts, and enter journal entry transactions.

- Navigating through Sage Accpac ERP
- General Ledger setup
- Defining the chart of accounts
- Understanding the batch entry process
- Entering journal entries
- Establishing budgets
- Periodic and Yearend processing
- General Ledger reports and inquiry
- FR Financial Reporter

Pre-requisites: Basic Windows experience or equivalent experience

Certificate Offered: Certificate

Training Methods: Instructor – led classes, Instructor demonstrates all topics with hands-on scenarios

One – To – One Instruction is Available

For Schedule: Call or e-mail

Registration can be done after office hours, any day / evening

Business & Technical Training College

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